



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Planning and Development Policy Development Advisory Group

Monday, 13th July, 2020 at 10.00 am
via Remote Video Link

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Claire Vickers (Chairman)

Karen Burgess
Brian Donnelly
Ruth Fletcher
Nigel Jupp
Liz Kitchen

Lynn Lambert
Tim Lloyd
Godfrey Newman
Louise Potter
Diana van der Klugt

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 6
To receive the notes of the meeting held on 18 May 2020	
3. Horsham District Local Plan Review	
To update the Group on the Local Plan Review process, including evidence base updates	
4. Regular update on progress of key strategic sites allocated in the HDPF	
To update the Group on progress in delivering the key strategic sites allocated in the adopted Horsham District Planning Framework	

5. **Update on Development Management**

An update on Development Management including proposed changes to legislation, recent appeals and application numbers (a presentation will be provided)

6. **Actions following the Compliance Review**

An update on actions following the Compliance Review and in particular seeking feedback on the content and layout of the existing Local Enforcement Plan to help inform a revised document. The existing Local Enforcement Plan can be found here: <https://www.horsham.gov.uk/planning/report-an-alleged-planning-breach> (at the bottom of the page). Officers consider that the Council's approach to planning enforcement is correct and reflects national guidance, as advised by the independent review by the Planning Advisory Service. However the Council needs a Local Enforcement Plan which is easy to understand for those that do not have a planning background, that is user friendly, that explains the process and the service the Council offers as well as setting expectations regarding what can and cannot be achieved.

7. **Forward Plan Extract for the Planning and Development Portfolio**

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To note the Forward Plan extract for the Planning and Development Portfolio

Planning and Development Policy Development Advisory Group
18 MAY 2020

- Present: Councillors: Claire Vickers (Chairman), Karen Burgess, Brian Donnelly, Ruth Fletcher, Liz Kitchen, Lynn Lambert, Tim Lloyd, Godfrey Newman, Louise Potter and Diana van der Klugt
- Apologies: Councillors: Nigel Jupp
- Also Present: Councillors: Toni Bradnum, Jonathan Chowen, Paul Clarke, Mike Croker, Mike Morgan, Roger Noel

32 **NOTES OF PREVIOUS MEETING**

The notes of the previous meeting held on 13 January were received.

33 **REGULAR UPDATE ON PROGRESS OF KEY STRATEGIC SITES ALLOCATED IN THE HDPF**

The Head of Development outlined the new planning guidance issued by the government on 13 May in the light of the Covid-19 pandemic. The guidance sought to allow some flexibility to compensate for issues arising from the current situation. It was noted that because HDC had proceeded with virtual planning meetings and had not changed the application process, the special powers now available for determining applications were very unlikely to be required.

The Group noted that a number of Neighbourhood Plans were being delayed because a referendum could not be held. The Cabinet Member confirmed that the government was aware of the implications of this, including the impact on CIL payments to parishes, and was therefore keeping this under review.

The Head of Development updated the Group on progress on allocated strategic sites. All the sites had been effected by the lockdown, with construction either stopped or slowed down.

Land North of Horsham: Development on site has been delayed because of Covid-19 but was expected to recommence shortly. The proposed amendments to the new access alignment and cycle strategy had been delayed because of the current situation, but were expected shortly.

Southwater: A full application for phase 5 for 80 dwellings would be brought to a forthcoming planning committee.

Billingshurst: Work on the spine road was progressing, with timescales on track.

Kilnwood Vale: Construction had ceased, but was due to recommence shortly, including work on the neighbourhood centre. The pre-application process for the next phase was about to begin.

Highwood: Work had now commenced on the southern section.

Novartis: Construction on the site was scheduled to start in early 2021.

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HORSHAM DISTRICT LOCAL PLAN REVIEW UPDATE

The Cabinet Member read the Secretary of State's response to her request that the government extend the timeframe for the Local Plan review in the light of the pandemic. The response indicated that, whilst the government did not require Local Plan reviews to be completed in a five year period, local authorities should continue to prepare Local Plans and endeavour to complete their reviews on time. It was emphasised that the Government intends that all Local Authorities have a local plan in place by 2023.

The Senior Strategic Planning Officer presented a summary setting out the initial findings of the recent Local Plan consultation. Over 6,300 comments had been received from 3,350 individuals and organisations. The initial report gave a high-level overview of the comments received.

A large majority of responses concerned Policy 14 – Housing Provision. The Group noted that the majority of objections to strategic sites referred to infrastructure (existing and/or future transport capacity, health and education) and a significant number raised environmental concerns about the impact of the proposed development.

This initial breakdown of responses would be shared with all Councillors before being published on the Council's website.

The next stage of the review would include detailed analysis of these comments. The Head of Strategic Planning confirmed further work that would be undertaken would be in response to specific planning issues raised rather than the number of comments received on a particular issue.

The Group discussed the potential economic and social impact of the pandemic and the challenges these could bring to the review process, given the need to provide a five-year land supply with projections of growth up to 2036. The Cabinet Member advised she would continue to lobby government to review their current stance on Local Plan reviews. The Head of Strategic Planning confirmed that the review process would include a re-evaluation of the evidence base in the light of the pandemic.

The Head of Strategic Planning confirmed that, despite some delays caused by the pandemic, officers would continue to work to the current timetable with a view to adopting the revised Local Plan at the end of 2021. The Cabinet

Member thanked officers for their work to date, and for continuing the review process under difficult circumstances.

35 **FORWARD PLAN EXTRACT FOR THE PLANNING AND DEVELOPMENT PORTFOLIO**

The extract from the Forward Plan was noted. The Legal Team had advised that the Charging for Horsham District Transport Modelling Data item could be delegated to the Cabinet Member and did not require Cabinet approval.

The Head of Strategic Planning agreed that an update on the development of the transport model for the district would be brought to the next PDAG.

The meeting closed at 11.30 am having commenced at 10.00 am

CHAIRMAN

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**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN – Planning & Development

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

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The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

What is a Key Decision?

A key decision is an executive decision which, is likely –

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
12.	Conservation Area Appraisal - Warnham and Slinfold	Cabinet	24 Sept 2020	Open	Barbara Childs, Director of Place barbara.childs@horsham.gov.uk Cabinet Member for Planning and Development (Councillor Claire Vickers)

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